



## Lawrence Neighbourhood Association

Toronto's oldest/newest neighbourhood

# ANNUAL GENERAL MEETING

Wednesday, March 26, 2003

**North Market – 92 Front Street East – 7:45 PM**

### AGENDA

NOTE: Please note that our Councillor Pam McConnell has been invited to attend and give us a brief address tonight. It is not certain when she will be able to come because of business at City Hall, when she arrives it is hoped that we can offer a spot on the Agenda.

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|--|------|
| 1) Approval of the Agenda  | 7:50 |
| PM   |      |
| 2) Approval of the 2002 AGM Minutes  | 7:55 |
| PM   |      |
| 3) <b>Year-end reports:</b>  | 8:00 |
| PM   |      |
| a. President   |      |
| b. VP Internal   |      |
| c. VP External   |      |
| d. Secretary   |      |
| e. At-Large, Community   |      |
| f. At-Large, Communications  |      |
| g. At-Large, Newsletter  |      |
| 4) <b>Treasurer - presentation of the Audited Financial Statements</b>   | 8:15 |
| PM   |      |
| a. Approval of Auditor for 2003  |      |
| b. Approval of Membership Fees   |      |
| c. Approval of Quorum  |      |
| 5) <b>Elections</b>  | 8:25 |
| PM   |      |
| a. <b>Positions to be elected and terms:</b>   |      |
| • President - 1 year   |      |
| • Vice President External - 2 years  |      |
| • Treasurer - 2 years  |      |
| • Secretary - 1 year   |      |
| • At-Large - 2 years   |      |
| • At-Large - 2 years   |      |
| • At-Large – 1 year  |      |
| • <b>ELECTIONS NOTE:</b> All those voting and all those seeking election must be official delegates of member buildings/housing groups in good standing. |      |

6) Adjournment  
PM

8:45

**Reception** *with complimentary refreshments*

The SLNA Acknowledges the St. Lawrence Market Complex  
for sponsoring this evening's refreshments.



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## SLNA 2003 AGM Executive Reports

### Acting President – Edward Nixon

It has been an interesting 6 months filling in as your Acting President – my retirement somewhat delayed. I look forward to assisting the new Executive, especially in the next 2 months. However, I feel sure that the new team will stand on its own feet. I am interested in continuing to serve as a delegate and to continue working to assist the Development Committee and the ongoing by-law review efforts. I would like—time allowing—to be a member of the Gala Organizing Committee for the 2004 Gala.

#### 1 Development Committee

As the development pressure have increased in the northern part of our neighbourhood the SLNA has been called on to respond to a number of development challenges, the SPACE Condominium, now under construction at Richmond & George Streets is just one example. Our practice had been that members of the Executive and/or interested SLNA Delegates and Volunteers worked on each project issue as it arose. We had talked for some time about initiating a Development Committee to help us respond to these issues better. We have formed an SLNA Development Committee; we have met once and are meeting tomorrow night. We will finalize a committee mandate to be brought back to the Executive and the Delegates for review and approval, in April.

#### 2 By-Laws

We have had numerous discussions about updating and reviewing the by-laws. They were changed last year and some question the need or wisdom of changing them yet again. However, in reviewing the by-laws (which the Executive should do annually) last year, it was felt that the changes made last year, while good and necessary—for example, changing the terms of the elected positions to two years and staggering the election of the Executive—highlighted other areas that need addressing. Since the feeling was that more than just cosmetic changes may be useful and required, the process should not be one undertaken in a hurry. Joan Campbell, Nancy Sheppard and I have been taking the lead on reviewing the by-laws and after the AGM we will begin again, other interested SLNA

Delegates are welcome to join us in our efforts. The likely plan would be to present a proposed revisions in June and then offer them up for a vote in September. [Note the by-laws do not require by-law amendments to be voted on at AGMs].

If you are interested in this process you may feel free to contact me at 416-947-9330 or [eaen@sympatico.ca](mailto:eaen@sympatico.ca)

## **Vice President, Internal – Georgette Harris**

### **3 St. Lawrence Neighbourhood Gala Gala 2003**

We hosted the 3<sup>rd</sup> Annual St. Lawrence Neighbourhood Gala on March 14 at the St. Lawrence Hall. The event was considered by guests and volunteers to be the most successful yet with approximately 300 guests attending from the St. Lawrence community and across Toronto. We've surpassed our fundraising objectives of \$8,000 to support Youth Initiatives and more importantly, everyone had a fabulous evening. The generosity of sponsors and commitment of volunteers made the evening possible at an extraordinary price of \$20 a person.

The evening opened with singing by Karen Manion and pianist Dennis Keldie, Biagio Ristorante then catered a fine buffet followed by the outstanding swing band performances of Tory Cassis and the Saturday Night Function. The evening also featured an awards ceremony for community volunteers, a silent auction with over \$10,000 worth of items and a grand door prize, compliments of the King Edward Hotel. Compliments were plentiful, particularly on the outstanding value and the hospitality of the St. Lawrence community.

A detailed report of the event, including fundraising comes, will be shared at the next delegate meeting.

#### **Volunteer Award Process**

A newly developed process and form was approved by delegates for the selection of award recipients at the annual Gala, as there was no official process in past. Delegates submitted this year's nominations by using the new form and process. As presented at the delegates meeting early 2002, the awards committee would continue to fine-tune the awards criteria. Based on the committee's experience in evaluating awards nominations this year, it will recommend criteria changes for future years at an upcoming delegate meeting.

### **4 Code of Conduct**

Individual Code of Conduct's were developed and approved for both the Executive Members and Delegates. The Executive determined that a Code should be developed as the SLNA was developing into a larger organization and wanted to ensure we were positioning ourselves as a credible and professional association. Delegates approved this Executive Code of Conduct and strongly recommended that a similar Code be developed for them.

### **5 Meeting Evaluation Form**

A process and form was developed and approved by delegates to give meeting attendees the opportunity to give feedback to the Executive as part of a continuous improvement

process for meeting content and format. Feedback collected was shared with the delegates on a periodic basis (time permitting at delegate meetings).

## **6 Sponsored Food at Delegate Meetings**

An agreement was negotiated with the St. Lawrence Market Complex to provide sponsored food for each delegate meeting. This is one step to making the meetings enjoyable and interesting for all guests to support the long-term goals of building the organization.

## **7 Holiday Celebration**

We hosted our first Holiday Celebration in November for delegates and guests, at the close of the November Delegates' Meeting. It is hoped that this will develop into a larger annual event, possibly standing on its own, separate from the monthly Delegates' Meeting.

## **8 Membership**

### **Renewal and Application Form**

A new membership form was developed which would allow the SLNA to collect more detailed and consistent data from member resident groups. The forms are still being collected with membership dues and a final assessment of the form is yet to be conducted.

### **New Members for 2002-03**

New member resident groups for this year are: Liberty Lofts, New Times Square, Phase II, Crombie Park, King George Square and Place Saint Laurent. Contacts and meetings have been established with a variety of other new buildings in the neighbourhood, including The Bentley, The Richmond and St. Lawrence Lofts. The Membership Committee will continue to impress upon these buildings to join.

### **Membership Recruitment Brochure**

Information and testimonials have been collected to incorporate into a new brochure that is currently being developed. A direct mailing has been planned for all non-member buildings that will include the accomplishments of the SLNA, the new SLNA newsletter, application form and invitation to upcoming meetings and events. Members of the Membership Committee will be following up with the mailing and inviting ourselves to make presentations to the Boards of these buildings.

## **Vice President, External – Cam Miller**

## **9 Island Airport/Building of the Bridge**

**Our focus is increasingly on Minister of Transport Collette, whom we are pressing for a full environmental assessment of this project before it begins. We are forming an Island Airport Community Advisory Committee comprised of the 3 councillors directly affected, Chow, McConnell and Pantalone, and all the interest groups that have been involved.**

## **10 Hotelling**

**MPP Smitherman and Councillor McConnell are both helping us greatly in our fight against the industry that wants to turn condo buildings into short-term hotels.**

## **11 In the Future**

**I would like to continue the process of strengthening the relations between the SLNA and other downtown neighbourhood associations, so as to increase our collective weight with all three levels of government.**

## **Member At Large – Joan Campbell**

### **12 SLNA Newsletter**

**After several months of planning, in March the SLNA's Communications Committee finally brought out the first issue of its new newsletter, The SLNA Messenger. Arrangements were made for its distribution via our volunteers to everyone who lives in an SLNA member building and to selected public sites in the St. Lawrence Neighbourhood. In addition, the BIA undertook to distribute over 300 copies to local businesses and The SLNA Messenger has been posted on the SLNA's Website ([www.slna.ca](http://www.slna.ca))**

At its next meeting on April 2, the Communications Committee will review our experience with this issue in order to improve the newsletter's distribution and make plans for Issue 2, which is tentatively scheduled to come out in May. If you have suggestions for improving the newsletter or are willing to help with its distribution, I invite you to contact me at (416) 363-2164, [joancamp@netcom.ca](mailto:joancamp@netcom.ca)

## **Member at Large, Communications — Hugh-Francis Burns**

### **13 SLNA Office Computer System**

**During the past summer the S.L.N.A. purchased and had installed a Dell desktop computer with a Hewlett Packard colour multi-function printer. An uninterruptible power supply was used to provide conditioned power. The software installed included Microsoft Office Professional, Microsoft FrontPage and Bell communications programmes. The ISP provider is now Bell. With this system we are now able to produce colour documents for our Gala and the Festival, keep track of the database, layout the Newsletter, maintain the Website, respond to emails and provide support for SLNA's day to day activities.**

### **14 [www.slna.ca](http://www.slna.ca)**

**The SLNA website is up, although still very much under construction. Thanks must go to the site sponsor, Frank Touby of the Community Bulletin for hosting the site. Already other community groups have links to our site and over time we will have reciprocal links to many other sites in our area. Content and content ideas are gratefully received at [slna@bellnet.ca](mailto:slna@bellnet.ca)**

### **15 Newsletter Distribution**

**Thanks must be extended to those who took the SLNA Messenger for delivery to those houses and building that permitted distribution. Approximately 3000 copies were delivered to residences and another 320, thanks to the St. Lawrence BIA, were dropped off at business addresses in our area. Hopefully all SLNA member buildings will encouraged to allow delivery. Contact [slna@bellnet.ca](mailto:slna@bellnet.ca) if you need help persuading the management of the unreceptive buildings.**

## **Member at Large, Community — bob Kemp**

### **16 Festival 2002**

**We had a great festival and picnic this past year. Even with rain and cool weather thousands of people came out and had fun. Seniors Day, our first, was a great success for those who were there. It was great working with all the Volunteers and the community! It was my third picnic and just like all the rest it was a lot work but I enjoyed every minute of it. The best part was working with all of you who helped and making the Saturday a great day for the kids in our neighbourhood! And we made money too!**

### **17 Gala 2003**

**I was happy to work with Georgette and Edward and the Gala team to make this another successful event. It is great that we can get together and honour volunteers and raise money for the youth.**

### **18 My future**

**I have been offered and accepted a great new job. But it will be very demanding. I hate be one to quit with another year to go in my term but I feel that this is the best thing for me and the SLNA. So I'm resigning from my position of Community - at - Large of the St. Lawrence Neighbourhood Association. Thank you for giving me the opportunity to work in the community. It has been very rewarding and I wish the SLNA continuous success. And I look forward to continuing to serve as the Delegate for Pilot Place, serving on the CPLC, and helping with as much as I can. Thank You!**